Fall Fest September 21, 2024

Commerce, GA

FOOD VENDOR INFORMATION

Applications:
Applications must be made on the form provided and will be received by mail only. Applications must be completed in full by September 1, 2024. Acceptance of each application is at the discretion of the Commerce Downtown Development Authority (DDA). Space is limited so please return your application promptly.

Menu:
To avoid duplication among food vendors, the DDA may omit some items from your list. You may only sell items approved from your list. Deviation from items as listed on your application could result in the closing of your booth.

Booth Setup and Operation:
Vendor booth setup times are Saturday from 10am -12pm . All vendors must check-in prior to set up. Packets will be sent to you prior to event with space assignments and additional instructions.
You must provide all furnishings and tools to set up. No motor homes, RVs, or similar sized vehicles are allowed in the event area. No vehicles are allowed to stay in the event area during event hours.
Booths must be open for business by Noon and may not close before 4pm.

Clean-up:
A clean-up deposit of $15 will be added to all food vendors. Please provide a ***separate*** check which is refundable if the area is cleaned, goods moved out by 6 pm, and grease is removed. Dumpsters are located nearby for removal of food.

Interpretation and Violation:
Any points not covered above or elsewhere are subject to settlement by management. Any violation of these rules and regulations by any exhibitor may void the agreement for booth space, and such exhibitor could forfeit all monies which have been paid. The Commerce Downtown Development Authority reserves the right to terminate the agreement for booth space. Written notice to terminate the agreement is not required.

Payment:
The vendor fee is $50 (nonrefundable). The clean-up deposit of $15 should be a separate check (refundable).
Make checks payable to **Commerce Downtown Development Authority.**

Submit application and payment to:
Commerce Downtown Development Authority
P.O. Box 717
Commerce, GA 30529

Questions? Contact Natalie Thomas (706) 335.1899 or mainstreet@commercega.gov

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FOOD VENDOR FORM

Application must be completed in full by September 1, 2024 (Payment must be collected before set up):

APPLICATION WILL NOT BE ACCEPTED WITHOUT ALL OF THE ABOVE REQUIREMENTS

VENDOR INFORMATION - Please Print Clearly

Business Name:	
Contact Name:	
Address:	
City, State, Zip:	
Phone / Cell :	(P) (C
E-Mail Address:	

Booth or Trailer Size

Booth locations at the event are assigned in lots (frontage x depth). **A typical booth is a 10'x10' lot**. The Food Vendor Area is limited and therefore we must have correct information to help place you better. In order to best accommodate your needs, specific dimension for your trailer or booth are needed.

Size of booth needed: _____ft x _____ft (frontage x depth)

Electricity Requirements

Commerce Power provides the electricity for Downtown Events. We do not charge separately for electricity but in order to be prepared to meet your need we do have the following requirements.

- Vendor is responsible for his or her own heavy duty electrical cord.
- The cord must be able to carry the load requested and meet safety standards.
- Requests for using a generator must be submitted for approval on an individual basis.

Do you require Electricity? _____

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Menu There will ONLY be allowed 2 similar vendors at this event. EMAIL TIMESTAMP RECEIVED OF YOUR APPLICATION WILL DETERMINE if ACCEPTED. DEADLINE IS JUNE 10, 2024.

To avoid duplication among vendors, we may need to omit some items from your list. Exclusivity of sales will not be given for the follow items: drinks (unless it is a specialty drink, i.e. Frozen Lemonade), basic hot dogs, bags of chips, candy bars, regular French fries (does not include curly fries).

Be sure and list ALL products and prices that will be sold from your facility. (You may submit a photo of your menu to mainstreet@commercega.gov instead of filling out this menu list)

Items	Prices	Items	Prices

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Food Vendor Contract

During the celebration should there be any problems or concerns; they should be addressed to Natalie Thomas, Event Coordinator. Please do not ask city employees or volunteers. They will not know the answers or provide solutions.

I have read and fully understand all the details as set forth and agree to abide by all exhibit rules and regulations, which are a part of this contract. I hereby agree to indemnify and hold harmless the Commerce Downtown Development Authority and the City of Commerce and their personnel, all organizations and persons sponsoring, managing or in any other way participating in the Commerce Fall Fest from any loss, claim, penalty or lawsuit in any way arising from my operation or involvement in the event.

Vendor Signature _____ Date _____

Business Name:_____